

# Outstanding Part-Time Teaching Award

The Outstanding Part-Time Teaching Award is designed to encourage, reward, and publicly acknowledge sustained excellence in teaching by part-time faculty. The award recognizes excellence in teaching practices that reflect the highest standards pedagogy, a record of outstanding teaching effectiveness, the ability to inspire, promote, and sustain the intellectual development of students, course and program development, fostering of critical thinking and independent inquiry of students.

## Criteria

The following are non-ranked examples of accomplishments that may be included as evidence.

- Evidence of consistent excellent teaching;
- Student success and/or accomplishments;
- Advising and/or mentoring of students (e.g., internships, directed studies, study abroad);
- Intellectually rigorous, creative, and engaging pedagogy;
- Development, and/or innovative instructional techniques and technologies.

## Eligibility

Any part-time teaching faculty with a minimum of two (2) complete years of service at KSU. (Two complete years is defined as having taught and completed a minimum of four (4) semesters at KSU in any combination of Fall, Spring, and Summer semesters; one of which must have been within the last academic year). Administrators with faculty rank are ineligible for part-time teaching awards. Award winners are eligible to receive an award once every 5 years.

## Amount

Each award consists of \$1000.

## Number and Frequency of Awards

Up to One (1) award in each of the degree-granting colleges may be presented annually.

## Award Criteria

The following are non-ranked examples of accomplishments that may be included as evidence.

- Evidence of consistent excellent teaching;
- Student success and/or accomplishments;
- Advising and/or mentoring of students (e.g., internships, directed studies, study abroad);
- Mentoring of another faculty;
- Evidence of reflective teaching;
- Intellectually rigorous, creative, and engaging pedagogy;

- Teaching workshops, invited talks, or presentations;
- External awards and recognitions by local, national, and international organizations for teaching excellence;
- Sustained contributions to curriculum development, and/or innovative instructional techniques and technologies.

## **Nomination Procedures**

Nominations can be made by faculty, students, staff, or self. Applications are submitted by their Department Chairs. There are no limits on the number of nominees each department can submit.

Application packets should include:

- A completed Cover Sheet;
- A summary statement up to 2 pages by the nominee highlighting his/her excellence in teaching in relation to the award criteria; The summary must be created using 12-point Times New Roman font single spaced with one-inch margins;
- Documentation showing the recognition the nominee's teaching has received e.g., awards and recognitions by local, national, and international organizations for teaching excellence;
- A current curriculum vitae;
- Up to 5 documented exemplars of outstanding teaching (e.g., syllabi, activities, assessments, peer reviews, and summary of teaching evaluations);
- A maximum of two letters in support of the nomination; one must be from the department chair; and
- All materials must be compiled into a single pdf document.

## **Evaluation Criteria and Procedures**

The College Awards Committee will look for originality, creativity, productivity, and for evidence of outstanding teaching and mentoring. Factors to be considered will also include teaching load, course level, and some form of the evaluation of teaching from students and colleagues. Nominations will be evaluated by a college committee including one member from each of the department colleges. Because members serving on this committee may not be experts in the nominee's field, it is important that nominations be submitted in language understandable to faculty in other disciplines.