

# College E-learning Award

The Southern Polytechnic College of Engineering and Engineering Technology E-Learning Award is designed to encourage, reward, and publicly acknowledge sustained excellence in teaching by members of the College's faculty. This award recognizes individual faculty for a strong commitment to engaged, online teaching and student success.

## **Eligibility**

Any full-time teaching faculty, lecturer/senior lecturer, or non-tenure track professorial ranked faculty with a minimum of 1 year of service at KSU is eligible to apply for the award. Administrators with faculty rank are ineligible for faculty awards (i.e, receives a Contract for Faculty Ranked Administrators). In other words, only faculty members who have been issued a fiscal or academic year Tenured Personnel, Non-Tenured Personnel, or Non-Tenure Track Personnel contract are eligible for this award. Award winners are eligible to reapply once every 3 years. Award recipients must be under contract at KSU when the award is presented.

To be eligible for the College E-learning Award, current full-time members of the teaching faculty must teach a minimum of 9 credit hours of fully online instruction across the previous three consecutive semesters. Fully online instruction for this award is defined as "95% or more of the course must be delivered fully online."

## **Award Amount**

The award consists of a plaque for the winner.

## **Number and Frequency of Awards**

One award may be presented annually. However, if there are a lack of outstanding candidates, an award may not be granted.

## **Award Criteria**

The award committee will look for persuasive evidence that nominees:

- Are strongly committed to quality online teaching and learning as evidenced by teaching, service and scholarly activities designed to advance the quality of online teaching and learning.
- Use effective and innovative online teaching practices that result in student engagement, student satisfaction, and effectiveness in achieving desired learning outcomes.
- Demonstrate an extraordinary commitment to fostering the academic success of online students through the development of rapport with individual learners in and beyond the virtual classroom.
- Examine methods of assessment of student learning to inform teaching practices and reshape online courses based on an on-going and data-driven process.
- Utilize interactive strategies to promote collaboration among students.
- Exhibit a high level of instruction by using standards set by the USG such as Quality Matters.

## **Nomination Procedures**

Nominees are submitted by their department Chairs. There are no limits on the number of nominees each department can submit.

Nominations packets should include:

- A completed Cover Sheet;
- A summary statement up to 2 pages by the nominee highlighting his/her excellence in teaching in relation to the award criteria; the summary must be created using 12-point Times New Roman font single spaced with one-inch margins.
- Documentation showing the recognition the nominee's teaching has received (e.g., awards and recognitions by local, national, and international organizations for teaching excellence;
- A current curriculum vitae;
- Up to 5 documented exemplars of outstanding teaching (e.g., syllabi, activities, assessments, peer reviews, and summary of teaching evaluations);
- A maximum of two letters in support of the nomination; one letter must come from the department chair;
- All materials must be compiled into a single pdf document.

Email nominations to Renee Butler, [rbutle35@kennesaw.edu](mailto:rbutle35@kennesaw.edu).

## **Evaluation Criteria and Procedures**

The College Awards Committee will look for originality, creativity, productivity, and for evidence of outstanding teaching and mentoring. Factors to be considered will also include teaching load, course level, and some form of the evaluation of teaching from students and colleagues. Nominations will be evaluated by a college committee including one member from each of the department colleges. Because members serving on this committee may not be experts in the nominee's field, it is important that nominations be submitted in language understandable to faculty in other disciplines.