Course Transfer Search Engine Guide

Step 1: Visit the Office of the Registrar at http://registrar.kennesaw.edu/.

Step 2: Select Transfer Services from the sidebar navigation (See Figure 1).

Step 3: On the Transfer Services website go to the sidebar navigation and select What Transfers (See Figure 2).

Step 4: From the drop-down menu select Course Transfer Search Engine (See Figure 2).
Step 5: On the Course Transfer Search Engine website select the **state** you are transferring from the drop-down menu and click **Get State** (See Figure 3).

![Figure 3 - Select state](image)

Step 6: Select the **school** you are transferring from the drop-down menu and click **Get School** (See Figure 4).

![Figure 4 - Select school](image)

Step 7: Choose the **Subject(s)**, **Level(s)**, and **Term** and click **Get Courses** (See Figure 5).

* To select multiple subjects, hold down the **CTRL key** on a PC or **COMMAND key** on a Mac while making your selections.

![Figure 5 - Select subject(s), level(s), and term](image)